



NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, a special meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held online on November 24, 2025.

Members present: Chad Wehri (Brd President), Megan Kummer, Vicky Schafer, Josh Dozak, Jeff Leinen, and Paige Kjesbo (VP).

Ex-officio members absent: Dr. Rod Flanigan

Staff Present: Matthew Hallaway and Denise Laymon

Matthew Hallaway requested the Executive Board review and approve to RFPs. First from All American to complete the full system operation testing and balancing for \$4700 (PR067). The second RFP to upgrade the Gen2 to Gen3 Elevator by Otis for \$36,830.36.

Chad called for a motion and a second to approve the RFP requests on November 25, 7:13 a.m.

Megan made a motion to accept; Paige seconded the motion. Motion passed.

Respectfully submitted,

Denise Laymon

Approved 12.11.25