

## NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, a regular meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held at the Yaggie Family Tech Center Boardroom on November 13, 2025.

**Members present:** Chad Wehri (Brd President), Paige Kjesbo (VP), Megan Kummer, Jeff Leinen, Vicky Schafer, and Josh Dozak

**Ex-officio members present:** Dr. Rod Flanigan

**Foundation and NDSCS Staff present:** Matthew Hallway, Michelle Nelson, and Denise Laymon

Board President Chad Wehri called the meeting to order at 8:05 a.m.

**A motion by Megan Kummer and seconded by Josh Dozak to accept the agenda as presented with one addition to new business: Discussion of additional person to serve on the Executive Board. Motion carried.**

**Paige made a motion to approve the minutes of October 9th with a correction to the Peterson Mechanical wording regarding the invoice. Jeff seconded the motion. Motion carried.**

Dr. Rod Flanigan gave an update indicating that enrollment and credits are up. Due to the increase in enrollment, there is a need for additional beds/dorms.

A CIC update was provided. Dr. Flanigan noted that plumbing, electrical, and HVAC programs will be added within the CIC. Finally, several retirements are coming up.

Vicky provided a financial snapshot. YTD earnings are at 13.13% and the ending market value is at \$38,871,936.

Matthew Hallaway presented his Executive Summary. Highlights: Speaker Series success, Science of Leadership kickoff, Scholarship Luncheon success, and he reported on external partnerships and relationship activity.

A new staff member, Calli Schnell, was hired as the Communications and Events Manager starting November 3<sup>rd</sup>.

The operating budget was reviewed, and the Challenge Grant 7 was presented. The Challenge Grant Fund Program is going strong and is well received.

Matthew presented a CIC promotional piece that is being created to invite additional partnerships and engagement.

The CIC financials and budget were presented. The following requests were approved for payment:

- **Signage payment in the amount of \$715 – Paige made a motion to approve and Josh seconded. Motion carried.**
- **PR 067 \$1704 Misc. MEP items- Megan made a motion to approve and Jeff seconded. Motion carried.**
- **Invoices were approved as presented in the amount of \$574,934.71- Paige made a motion to approve and Megan seconded. Motion carried.**

- **Change Proposal Work Group 1 for \$3495.15 was approved with a motion from Megan and a second by Jeff. Motion carried.**
- **REV 13 was declined. Motion made by Megan and seconded by Paige. Motion carried.**
- **REV 14, REV 6, and PR 067 (updated costs) were tabled.**

Matthew presented the strategic planning notes for everyone to review. Matthew will break down the areas and create a timeline. A formal document will be presented at the first of the year.

It was noted that additional individuals need to be added to the Executive Board. Two individuals were asked to join the Executive Board and Matthew is waiting to hear back on their decision.

The Gratitude and Groove event will be on Tuesday, November 18<sup>th</sup> at the Bagg Farm.  
The next Scholarship Luncheon is December 3<sup>rd</sup>.

The reveal will take place for the April 10<sup>th</sup> event.

**The meeting adjourned at 10:06 am with Paige making a motion and Vicky seconding motion. Motion carried.**

Respectfully submitted,  
Denise Laymon  
**Approved 12.11.25**

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