

## NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, a regular meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held at the Yaggie Family Tech Center Boardroom on July 10, 2025.

**Members present:** Chad Wehri (Brd President), Paige Kjesbo (Zoom), Megan Kummer, Vicky Schafer, Josh Dozak (Zoom), and Hugh Veit. **Absent:** Rich Slagle and Jeff Leinen

**Ex-officio members present:** Dr. Rod Flanigan

**Foundation and NDSCS Staff present:** Matthew Hallway, Kim Nelson, and Denise Laymon

Board President Chad Wehri called the meeting to order at 8:02 a.m.

Additions to the agenda included: An invoice from All American for \$23,950.14

**Hugh Veit made a motion to approve the agenda with the addition Vicky Schafer seconded. Motion carried.**

**The minutes from June 5, 2025, were reviewed. Hugh made a motion to approve the minutes and Vicky Schafer seconded. Motion passed. It was noted that the CIC Ribbon Cutting date was changed after the executive meeting.**

There are no Change Directives related to the CIC to be approved.

Matthew Hallway, Executive Director, shared that he has been making fundraising contacts and has meetings coming up in the future regarding the CIC. Matthew plans to attend the Cass County Commission meetings.

Dr. Flanigan shared that the conference space in the CIC will house Plumbing, HVAC, and Electrical training beginning August 2026. This is better use of space.

Contract amendment for the 2<sup>nd</sup> Floor was not in the packet but is estimated to be under budget running \$623,000-\$685,000 for the two classrooms. This allows the nursing program more room as the program is growing. No action was required from the Executive Committee at this time.

**Hugh made a motion to approve the Butterfly IQ3 Ultrasound System invoice and the Uline invoice. Megan Kummer seconded. Motion carried.**

**Hugh recommended all invoices that were presented be paid with the invoice for the AED Equipment which should be submitted to the FFE budget. Vicky Schafer seconded. Motion carried.**

**Hugh made a motion to approve the Contract Amendment for RLE fees regarding the contract amendment of two classroom spaces and hallway. Megan Kummer seconded the motion. Motion carried.**

**The Fargo Custom Blinds bid was accepted with Hugh making a motion to accept and Megan Kummer seconding. Motion carried.**

Matthew handed out his Executive Committee report offering a complete scope on the activities that have taken place since the last Executive Committee meeting.

The CIC Ribbon Cutting schedule was presented. August 14<sup>th</sup> the NDSCS Board of Directors will hold their board meeting, tours will be given to the board members and donors. August 15<sup>th</sup> media tours will be provided. August 18<sup>th</sup> is the ribbon cutting at 11:00 a.m. with tours provided.

Dr. Flanigan provided the college updates. Jerry Migler will be serving as the interim Agricultural Chair.

The operational agreement with the Fargo area public schools has been agreed upon.

The NDSCS fall enrollment push continues. Friday, July 18<sup>th</sup> there will be 120 prospective students on the NDSCS campus.

The Aviation FAA presented Part 147 Certificate to NDSCS for the Aircraft Maintenance Technology Program.

Dr. Flanigan reported on several projects: The Bisek building expansion continues to move forward. The BAC is having some minor updates done to make room for the Women's Soccer program. The turf project is moving along.

The college is in a good position regarding staffing of faculty.

**Meeting adjourned by motion from Megan and a second from Vicky. Motion carried.**

Respectfully submitted,

Denise Laymon

**Approved 8.7.25**