

## NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, a regular meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held at the Yaggie Family Tech Center Boardroom on June 5, 2025.

**Members present:** Chad Wehri (Brd President), Paige Kjesbo, Rich Slagle (Zoom left at 9:10), Vicky Schafer, Josh Dozak (Zoom), Jeff Leinen (Brd VP), and Hugh Veit. **Absent:** Megan Kummer

**Ex-officio members present:** Kim Nelson, Michelle Nelson, Denise Laymon, Yoney Fobb, and Matthew Hallaway.

**Absent:** Dr. Flanigan

Board President Chad Wehri called the meeting to order at 8:02 a.m.

Additions to the agenda included: Review a letter received from Hemphill Towers.

**Jeff Leinen made a motion to approve the agenda with addition and Hugh Veit seconded. Motion carried.**

**The minutes from May 1<sup>st</sup> and May 15th were reviewed. Hugh made a motion to approve the minutes and Paige Kjesbo seconded. Motion passed.**

Paige provided an update on the current market value of the Foundation account which is at: \$37,055.474. Interest rates remain stable. There will be a finance committee meeting in July. Date to be determined.

Matthew Hallaway presented the Operating and Budget Report and Project Planner Review. The budget is reflective of two executive directors on staff at the same time. The DREAMS Auction brought in \$5,000 over projected budget.

Matthew provided highlights on the project planner. Many of the goals have been met or have exceeded projections in specific areas. The Foundation team continues to prioritize projects, and the team continues to reach out to obtain new annual members and retain continued support from club members.

The 2025-2026 Alumni Foundation Executive and Board Meetings were presented and approved. A July executive committee meeting will be added to the calendar. The date is to be determined. May 2026 board meeting is to be determined.

The CIC Ribbon Cutting will be on August 14<sup>th</sup> from 10:30-12:30. Matthew will be gone August 15-22, 2025.

The Land Lab has been planted into soybeans and has been sprayed.

Matthew Hallaway presented his Executive Report. He shared that he has met with several donors, business partners, and attended several high school scholarship events. Matthew provided staffing updates effective July 1<sup>st</sup>. He is working with President Flanigan and Reggie Jackson on MOU agreements. He also provided a development and fundraising outline.

A request was received from Hemphill Towers. Matthew was given the okay to inquire and explore their request.

Hugh moved to start discussion and approve change proposals, Vicky seconded motion. Motion carried with the slate of change proposals being approved.

Approval of invoices were approved as presented with an adjustment to the incorrect invoice total for one of the vendors. One line item that was listed, was a change order and not an invoice, and one invoice was not approved. Hugh made a motion to approve the slate of invoices with corrections, Paige seconded. Motion carried.

Hugh added two additional change orders from Comstock, upon review Hugh made a motion to approve #6 and #7 change orders, Vicky seconded. Motion carried.

In the absence of Dr. Flanigan, Matthew provided Dr. Flanigan is working on lease agreements involving the CIC.

Denise shared with the committee that August 27<sup>th</sup> from 3-5 there will be a public retirement party for Kim Nelson at the Cultural Center.

Chad and the Executive Committee thanked Hugh for his work on the CIC project.

Hugh made a motion to adjourn the meeting and Jeff seconded. Motion carried. Meeting adjourned at 9:54 a.m.

Respectfully submitted.

Denise A. Laymon

**Approved 7.10.25**