

NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, a regular meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held at the Red River Valley Room of the Hektner Student Center on April 3, 2025.

Members present: Chad Wehri (Brd President), Paige Kjesbo, Megan Kummer (Zoom) and Rich Slagle (Zoom- left at 9 am), Vicky Schafer, Josh Dozak, and Jeff Leinen (Brd VP) **Members absent:** Hugh Veit

Ex-officio members present: Kim Nelson, Dr. Flanigan, Denise Laymon, Yoney Fobb, Michelle Nelson and Matthew Hallaway

Board President Chad Wehri welcomed everyone and then called the meeting to order at 8:06 a.m.

Changes made to the agenda: Dr. Flanigan's college update was moved to the beginning of the agenda and two invoices were added for approval: RLE and Office Signs.

A motion by Jeff Leinen and seconded by Rich Slagle to approve the agenda was passed.

A motion to approve the March 6 and March 20th minutes with a correction to the date on the March 20th minutes was made by Vicky Schafer and seconded by Paige Kjesbo.

Dr. Flanigan provided the following updates: Interview are being held for the Executive Director of Operations in Fargo. The Legislative Session is still in process, with Dr. Flanigan providing information regarding the CIC as requested and attending meetings in Bismarck as requested. Indications are that enrollment is strong for fall. HLC will be making a visit to NDSCS on April 14-15th.

Paige briefed the committee on the financial picture, the advice is not to get caught up in emotions during the market's roller coaster ride.

Matthew reported on the project planner. Calls are being made on the annual and club giving, other areas are strong, but work is being done to complete the nursing, and SkillsUSA project.

Matthew presented the 2026 budget for approval. It was uncertain what DREAMS would look like in 2026, salary increases are following the ND State recommendation, and an increase was made to a few key areas. **Vicky made a motion to approve the budget and Josh Dozak seconded. Motion carried.**

DREAMS update was presented by Kim Nelson. The food cost is up 120% this year. Value of gifts are up with a substantial increase in overall donated gifts. To date, 75 tables are reserved with over 600 people attending.

Matthew handed out the list of Board terms. This year no terms are set to expire. Matthew shared that he and Kim are having high level leadership discussions and after DREAMS, Kim will be out of the office more and Matthew will be transitioning into taking the lead.

A committee member inquired if there would be any insurance issues with the omission of the Dust Collection equipment installation, Matthew was informed by the insurance company that a permanent system does not have to be installed.

Discussion centered around the Kylo contract that was signed to see if further review was needed of the currently signed contract. It was decided to leave the contract as is.

Hugh Veit made a motion to pay the presented invoices and Josh Dozak seconded. Motion carried. Note: Correction was made Hugh Veit recommended approval via email, did not make a motion. To correct, Megan Kummer made a motion to approve invoices and Paige Kjesbo seconded. Motion carried. Kim will continue to manage payments for the project.

Now be it resolved that the Board has authorized:

- 1. The executive director and treasurer to execute all necessary and related documents to establish and maintain the depository and investment accounts for NDSCS Alumni Foundation.**
- 2. The chair of the investment committee shall have authorization to view and review all necessary and related documents related to accounts**
- 3. The following representatives named as Authorized Signers for NDSCS Alumni Foundation and to transact business on behalf of NDSCS Alumni Foundation.**

Michelle Nelson and Matthew Hallaway

Paige made a motion to approve the resolution and Jeff seconded. The motion carried.

It was noted that Paige and Kim were both honored with recent awards. Paige is one of 20 honorees under 40 and Kim was named Catbacker of the Year.

Meeting adjourned 9:20 a.m.

Respectfully submitted

Denise A. Laymon

Approved 5.1.2025