

## NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, as a regular meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held on Teams, on April 6, 2023.

**Members present:** Hugh Veit (President), Megan Kummer (VP), Josh Dozak, Linda Hopkins, Joel Kaczynski, Jeff Leinen, Roger Richels, and Chad Wehri **Ex-officio members present:** Kim Nelson, Yoney Fobb, Denise Laymon, Michelle Nelson, and Dr. Rod Flanigan

The meeting was called to order at 8:00 a.m. by Hugh Veit. The agenda was reviewed. No additions or corrections were made.

**Chad Wehri made a motion to approve the March 1 and March 21, (per email) 2023, Executive Board minutes. Joel Kaczynski seconded the motion, motion carried.**

Roger Richels gave an investment report. The Foundation Agency balance as of April 6<sup>th</sup> is \$27,618,748. A gain of \$500,000 between February and now was noted, but still an up and down market.

Kim went over the monthly operating report. Kim noted that a second round of letters were mailed to annual and club members with some positive response being received. Revenue from Dreams Auction and parking lot leases will be coming in. Spending will be monitored during the next few months.

Annual and Club Campaign Update: Yoney shared the Annual Campaign status report. The total raised is \$151,104 of the \$157,500 goal, which is 96% of the goal. Calls and donor visits are being made to engage with those who have not given. Sponsorships have exceeded goal with 26 sponsors committing. Recently, one additional sponsor has signed on as a new sponsor.

Joel Kaczynski, Dee Jensen, and Kim Nelson are working on recruiting new board members. The goal is to bring on four new board members to vote in at the May 2023 meeting. Rich Slagle has agreed to serve on the Executive Board. One additional Board Member is needed to serve on the Executive Board. Jeff Hilgemann, Linda Hopkins, and Roger Richels have served three consecutive three-year terms. The hope is to bring on four new board members in 2023. In 2024, five board member's terms will expire with the intent to bring on four new board members in 2024. Nominations will be brought forward for 2023 selection at the May Board Meeting.

Kim Nelson, Hugh Veit, and Megan Kummer will start working on the Foundation budget after the Dreams Auction. The Foundation budget is submitted to President Flanigan as the college includes the Foundation budget in budget planning to the state. The due date is May 15<sup>th</sup>.

President Flanigan addressed the Foundation Executive Board in asking that consideration be made to keep the Fargo 19<sup>th</sup> Avenue location. Flanigan cited several points to consider, with one being it is an

ideal location and facility for Train ND. The site would also allow room for expansion of new and existing programs and allow space availability to potential partnerships. Hugh Veit, Kim Nelson, Chad Wehri, Josh Dozak and Joel Kaczynski will further discuss the request and bring forth recommendations to the May Executive Board Meeting.

The Foundation received notice from the City of Wahpeton that the 8<sup>th</sup> Avenue Project estimated assessment is \$47,615 for the four lots owned by the Foundation. Discussion centered around if the assessment should be paid upfront, paid sooner than the 25-year option at 6.5% or should the college be responsible for the assessment. Consensus was to make annual payments and preserve cash. **A motion was made by Roger Richels to pay the annual estimates at this time, Jeff Leinen seconded. Motion passed**

The Dreams event is April 14<sup>th</sup>. Planning is going well, and donations are at \$115,000. Kim shared that there are 650 registered guests who will attend the event in person. She applauded the staff for their hard work and expressed the excitement of all.

Summer Meet and Greets have been set. June 22- Bismarck; July 8- Ottertail; July 19-Nome; TBD (Aug.)- Red Hawks game; TBD (Sept.)-Rapid City.

**CIC Updates:** The CIC is moving along with Comstock Construction evaluating of where the project is now and what needs to be completed. Work with RLE Architecture has been encouraging and thorough.

**A motion to approve of the Comstock Construction invoice for \$227,522.26. RLE Architecture invoice for \$13,450.00, Coleman/Erickson invoice for \$5685.00 and the Smith & Strege invoice for \$3,769.75 was made by Megan Kummer and seconded by Joel Kaczynski. Motion carried.**

Dr. Rod Flanigan provided a college update regarding the North Dakota Legislature session and several additional topics.

- Legislative bills to watch are: #1003 which includes the NDSCS Precision Ag Capital Project.
- Conversations continue in Bismarck at the Capitol, which may have a direct impact on the college.
- A representative from Kevin Cramer's office will be touring the NDSCS campus on Wednesday, April 12<sup>th</sup>.
- An enrollment task force has been formed to address enrollment numbers.
- An Executive Director of Enrollment position has been created.
- The Career Fair held in March was well received. The Director of Marketing position has two strong candidates to interview.
- The John Deere Technology faculty position is open, along with several other faculty positions.
- Dr. Gary Abbott has been hired as the Dean of Liberal Arts.
- The Dean of CTE had a failed search.

The May 5, 2023, Full Board Meeting will be held in Fargo. Hugh Veit adjourned the meeting at 9:38 a.m.

**Respectfully submitted by Denise Laymon**

**Approved May 4, 2023**