



NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, as a regular meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held virtually as a Zoom meeting, on Thursday, November 5, 2020, at 8:00 a.m.

Members present: Josh Dozak, Robert Gette, Linda Hopkins, Kelly Hubrig, Chris Johnson, Joel Kaczynski, Megan Kummer, Roger Richels, Hugh Veit and Margaret Wall. Ex-officio members present were Tony Grindberg, Kim Nelson, Michelle Nelson, Perry Miller, Yoney Fobb and Melissa Wynn. Absent - Dr. John Richman.

President Kaczynski called the meeting to order. **Bob Gette made a motion to approve the minutes from the October 1, 2020 meeting. Josh Dozak seconded the motion and the motion carried.**

Roger Richels shared an update on the Foundation's investments. He reported we seem to be doing fine and have a good plan in place. The current market value of the Alumni, M Vertin and CWA accounts totaled \$25,299,878. Becky Walen will share a market report at the Full Board meeting on Nov 20th.

Kim gave the Foundation's Operating Report. Income from the Annual Giving Campaign is starting to come in. Expenses include some legal fees incurred in preparation for the sale of some donated land, insurance premiums, and some new equipment for the new employees.

Kim updated the committee on the status of Challenge Grant IV. We have secured most of the funds with about \$78,000 to raise by Dec. 1, 2020.

Melissa Wynn shared the Alumni Annual Giving Campaign Status report. The Foundation is off to a good start with the Club gifts and the secured Sponsorships. She commented that we increased the number of pieces mailed by almost 7,000 building our base of givers. The student Ambassador group assisted the Alumni staff by writing personalized notes to 220 alumni celebrating an anniversary year of graduating from NDSCS. We will be able to track this group and see if the personalized note from an NDSCS student made a difference.

Yoney Fobb provided an overview of the upcoming 24-hour on-line Giving Day scheduled for Nov. 15, 2020. We are working with a new fundraising platform to provide more payment options which include Venmo, PayPal, Apple Pay, Google Pay, Microsoft Pay and credit card. The target audience is those who choose to make payments digitally instead of by check. Yoney encouraged the group's participation by donating, sharing the Giving Day link and posting on social media.

Kim announced the new Alumni Relations Coordinator is Stephanie Curtis from Rothsay. She previously worked in the Rothsay School System for 16 years. Stephanie is scheduled to start Nov. 16th. We are excited to welcome Stephanie onboard.

Perry Miller provided information on a land donation. Bids will be due to Smith & Strege's office by 5 p.m. on November 11. The oral bidding will take place on Tuesday, November 17 at the law office. This donation qualifies for the ND Challenge Grant state match.

Chris Johnson shared an Ag Land Lab report. The NDSCS Ag Advisory Committee is meeting on soon. The wheat harvested has not been sold yet. The Ag Department is putting an RFP process together and looking at more opportunities for in-kind donations.

Kim Nelson encouraged the committee to review the Homecoming Award Criteria and past winners and assist with the nominations for the 2021 Homecoming Award candidates. The deadline for nominations is Jan. 4, 2021 and will be voted on at the February 5, 2021 Full Board meeting.

Tony Grindberg joined the meeting to share a brief Career Workforce Academy report. He noted that the EAPC architectural group has been exceptional to work with. The funding piece is almost in place and we anticipate moving forward in a phased project model. The lease agreement will be similar to what the Foundation and the College have had in the past. Kim is working on getting an appraisal of the NDSCS Fargo facility. **Joel Kaczynski made a motion to elect Kelly Hubrig as a Foundation Board Representative to assist with the sale of the 19th Ave. facility, Megan Kummer seconded the motion and it passed.**

Joel Kaczynski recommended that the Full Board and Executive Committee meetings remain virtual until further notice.

Motion to adjourn was made by Roger Richels and seconded by Chris Johnson.

Respectfully submitted by Melissa Wynn

Approved 12/3/2020