



NDSCS Foundation Full Board Meeting Minutes

Pursuant to due call and notice thereof, as a regular meeting of the Foundation Full Board of NDSCS, Wahpeton, North Dakota, was duly called and held at The Alley of the Hektner Student Center on November 19, 2021.

Present: Mark Beyer, Josh Dozak (Board Pres.), Bob Gette, Art Grochow, Jeff Hilgemann, Linda Hopkins, Kelly Hubrig, Chris Johnson, Joel Kaczynski, James Kapitan (Phone), Paige Kjesbo, Megan Kummer, Jeff Leinen, Andrew Mauch, Mike Nepl, Rich Slagle, Trudy Tischer, Adam Wahler, Margaret Wall, Chad Wehri, Mike Worner (Phone), Dr. John Richman, Stu Engen, Dr. Jane Vangness Frisch, Lisa Karch, Kim Nelson, Yoney Fobb, and Stephanie Curtis

Absent: Laurie Christensen, Roger Richels, Hugh Veit, Justin Nepl, Trudy Tischer, Michelle Nelson,

Josh Dozak opened the meeting. ***A motion to approve the minutes was made by Mike Worner and was seconded by James Kapitan, motion carried.***

Kim Nelson presented the investment report. The agency balance as of October 31, 2021, is \$26,674,003 and the Madge Vertin Fund balance is \$4,239,328 for a total of \$30,913,331. The Investment Committee will meet in January to discuss scholarship payouts for FY23.

Kim went over the operating financial report. Income received from a large donation is reflected in the receipt fee revenue. The only item that was higher than planned on the expense side was food and banquet as scholarship luncheons are being held again.

Kim announced that the Foundation was one of several named beneficiaries in a recent will. The gift totaled \$950,950. The funds are unrestricted, meaning the Foundation and board can decide where and what to invest the funds in. There are some initiatives that NDSCS is currently working on that the Foundation may be able to assist with. Kim will work closely with the board and NDSCS Administration to design a plan that aligns with the Foundation's mission while helping the college with their strategic plan.

Yoney Fobb shared the progress of the Annual Campaign. We are currently at 97% of the \$122,000 goal. Last year at this time we had reached 62% of the goal. Sponsorships play a large part in that as there are several new partners totaling \$73,000 versus \$45,000 last year. Giving Day, our 24-hour online campaign was held on November 15, contributed \$4,695 to annual gifts. Overall, the response has been positive.

Kim gave an update on Challenge Grant V. She traveled to Bismarck on November 18, to present two scope approvals and \$336,000 in scholarships. Scope approvals are needed if funds are to be raised for projects outside of scholarships. Kim was granted approval for money to be raised for Opportunity for tools and to expand the Nursing program. The next Challenge Grant meeting will be in March.



Chris Johnson gave an update on the Kosel Land Lab. This was a very successful year. Chris explained how the precision ag equipment works and how the students are learning hands-on skills at the lab. Because of in-kind donations, there were very few expenses with this year's crop. The use of machinery and trucking were donated along with seed and fertilizer. The profits from the sale of the crop will be invested back into the program. Approximately 60 first- and second-year students participated in the land lab. Linda Patterson, the landowner also participated in the harvest and was pleased with the student involvement and success of the crop. Craig Zimprich, Ag Instructor, shared a video with students explaining how they use the lab and the value in having this experience available.

Stephanie Curtis informed the board that the Arizona Meet and Greet and DREAMS 2022 are both on the calendar. The Meet and Greet has been scheduled for February 18, in Mesa. A venue has been reserved. Kim and Yoney will be working on making contacts with alumni in that area. DREAMS 2022 is scheduled for April 8. It will be held at the Wahpeton Event Center. Planning will start very soon for both events.

Stu Engen shared an athletics update. Fall sports had successful seasons. Football finished 9-1 with their only loss in a post-season upset. The volleyball team went on to the national tournament in Cedar Rapids, Iowa. They finished second in the conference and upset teams in the region to move on. He congratulated Coach Passa and the team for their accomplishments. Men's and Women's Basketball have started out strong. They both took first out of sixteen teams in the Mon-Dak tournament. The Clay Target team attended the MCAC National tournament and took home six of the nine individual awards placing fifth overall. NDSCS had the largest team and the most female participants. Stu also shared that the Catbacker/Letterwinner Board is actively meeting and will be a great support to NDSCS Athletics, fundraising, and events.

Joel Kaczynski moved to go into closed session at 10:00 a.m. to discuss matters related to a potential real estate transaction, Jeff Hilgemann seconded the motion, motion carried.

The open meeting reconvened at 10:30 a.m.

Dr. Richman introduced and the board welcomed Lisa Karch, Vice President for Instruction. Dr. Karch began in October. She was previously at MSUM and has a K-12 experience.

Dr. Richman updated the board on the progress of the Career Innovation Center. Footings for phase one have been poured and steel will begin to go up soon. There were some delays due to supply shortages.

Dr. Richman shared the CIC timeline prepared by Kim Nelson. Other CIC highlights included:

- An operational agreement is in place between NDSCS and the four participating school districts. Each district will contribute to the yearly operating costs (utilities, maintenance).
- Following news of a potential state grant, a meeting was held with the Cass County CTE and the four school districts to discuss which entity would be best suited to apply for the funding



- After the legislative session concluded and it was announced that 70 million in funding was available, up to 10 million per facility with a dollar-for-dollar match, Cass County CTE agreed to be the applicant on behalf of the CIC. The grant was written by Dr. Jane Vangsness Frisch in collaboration with Dr. Denise Jonas and submitted in September 2021.
- Several guidelines must be met to qualify for the grant, one being the ability to administer a Full-Service Community Program. It has been determined that the space is available, and two positions will be added through the grant funding.
- There is ongoing discussion on what agency will manage the funds if the grant is approved.
- Dr. Richman explained that there will be an agreement drafted stating if the CIC closes, the 10 M in grant funding will stay with the Cass County CTE.
- Andrew Pedersen is handling project management duties on behalf of NDSCS.
- Lisa Karch will work with Dr. Denise Jonas of the Cass County CTE on scheduling and programming.

Dr. Richman will be transitioning to retirement and recommends Dr. Jane Vangsness Frisch be the point of contact for business related to the CIC. Kim went on to share the motion that was made at the Executive Committee meeting on November 4, 2021. ***Chris Johnson made a motion to appoint Dr. Jane Vangsness Frisch as liaison from the College, to the NDSCS Foundation.*** ***The full board voted on the motion brought forth from the Executive Committee. The motion passed unanimously.*** Kim shared the need to update the Foundation bylaws to include current positions allowed to serve as ex officio members. The Executive Committee brought forth the following motion from the November 4, 2021 meeting: ***Chris Johnson made a motion and recommended to the full board to amend the Bylaws to include The Vice President for Student Affairs and Strategy.*** ***The motion brought forth by the Executive committee was voted on and passed unanimously.***

Dr. Jane Vangsness Frisch gave an update on the grant application. It is still unclear how soon the applications will be reviewed. There is potentially more funding available through the American Rescue plan Act of 2021 (ARPA). If the CIC is awarded the grant, phase two of the building process will begin.

Kim shared that the mortgage held by Bank of the West on the 19th Avenue building was paid off using the line of credit held with Bell Bank.

Sanford is still exploring the possibility of adding an ambulance hub on the CIC site. This would serve as a learning opportunity for the Emergency Management System program as well as serve as another location for FM Ambulance. Another meeting between the Foundation and Sanford is scheduled for mid-December.

Kelly Hubrig explained that the 12-month agreement between the Foundation and commercial realtor, NAI North Central, will expire in December. Kelly recommended a nine-month extension. ***Chris Johnson made a motion to extend the contract with NAI North Central for nine months. Jeff Leinen seconded the motion, motion carried.***



Dr. Richman gave an update on the College:

- The strategic plan process happens every three years. After several months of implementation, the plan is going very well and has NDSCS is headed in a positive direction.
- The budget realignment process is in phase three, restructuring.
- Workforce Affairs is now reporting to the Vice President for Instruction.
- Distance Education and IT have combined under Learning and Information Services.
- Enrollment is a continuous challenge; retention strategies have been key in helping with this issue. Offering support and assistance to students has proven to increase retention rates, thereby maintaining enrollment.

Dr. Richman thanked the board for their commitment to NDSCS and actively participating in their role as board members.

Kim recognized that this is Dr. Richman's last regular board meeting as NDSCS President. She thanked him for his leadership and on behalf of the Alumni Foundation, wished him well in his new chapter.

Kim announced that Laurie Christensen has resigned from the Foundation board. She is unable to give the time needed.

Kelly Hubrig gave an update on the Presidential search. The committee met in October and will work with the search firm to bring three candidates to the State Board of Higher Education in January. Interviews will be scheduled, and an announcement will likely be made in March.

The meeting was adjourned by James Kapitan and seconded by Margaret Wall.

Respectfully submitted by Stephanie Curtis

Approved 2.4.2022