

NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, as a regular meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held at the President's Office of Haverty Hall, on June 2, 2022.

Members present: Josh Dozak (President), Hugh Veit (VP), Bob Gette, Kelly Hubrig, Chris Johnson, Joel Kaczynski, Jeff Leinen, Megan Kummer, Roger Richels

Ex-officio members present: Kim Nelson, Dr. Vangsness Frisch, Interim President Harvey Link, Yoney Fobb, Michelle Nelson, Andrew Pedersen, and Stephanie Curtis

Absent: Linda Hopkins, Margaret Wall, Chad Wehri

President Josh Dozak called the meeting to order. **Chris Johnson made a motion to approve the minutes from May 5, 2022. Megan Kummer seconded the motion, motion carried.**

Andrew Pedersen gave an update on the CIC. Progress continues with construction. The shell and exterior work is being done. Andrew presented an invoice for \$187,139.96 from Comstock for labor and stored materials. **Hugh Veit made a motion to approve the invoice, Roger Richels seconded the motion, motion carried.**

Kelly Hubrig and Joel Kaczynski have been communicating with the realtor on the sale of the 19th Avenue property. The realtor is in contact with neighboring owner (CVS) regarding the future renovation plans for building.

Hugh Veit moved to go to closed session at 8:10 a.m. to discuss the Career Innovation Center, Joel Kaczynski seconded the motion, motion carried.

The regular session reconvened at 9:05 a.m. The same board members were present. No action was taken during the closed session.

The investment report was given by Roger Richels. The Agency balance is \$24,330,973 and the Madge Vertin fund balance is \$3,627,879. The Investment Committee will meet in July to review the investment policy and review data from the previous six months with Bell Wealth Management.

Kim went over the gifts received over \$10,000 for May. All gifts were designated by the donors. No action was needed.

Kim will present the next round of Challenge Grant funds on June 23 in Bismarck. There are still funds available for a potential nursing expansion project.

Kim presented the budget for FY23 in detail at the May Executive & Full Board meetings. The full board approved action being taken by the Executive Board at the June meeting after reviewing some possible changes with the budget. Kim presented the changes to the Executive board explaining the plans to expand staffing. **Hugh Veit made a motion to approve the budget for FY23, Chris Johnson seconded the motion, motion carried.**

The Memorandum of Agreement was reviewed. Kim shared some minor changes to the language regarding position and program titles. There will not be any other changes this year due to the transition of Presidency. Interim President Link will sign the Memorandum of Understanding and will share with Dr. Flanigan as he begins on June 27. This document is reviewed and signed yearly by the Foundation and the college.

The Bylaws were reviewed. Changes will be made to reflect the change in position/title names, supervision changes, and committee names. The Bylaws and proposed changes will be presented to the Executive Board in August for review and for final approval at the Full Board Meeting in August.

Chris Johnson and Jeff Leinen gave a Kosel Land Lab Update.

- Corn was planted on the north side of the property.
- Four acres have been seeded into alfalfa.
- The southside was seeded into rye to prevent erosion.
- With the wet season, there is 25 acres of beans left to plant.
- Fertilizer and seed were donated.
- A mandatory field day for students is on June 21.
- Scholarships were awarded to students from the proceeds of last year's crop.

Dr. Vangsness Frisch gave a college update.

- Registration days are going well, enrollment is up 2% from 2017 (the last year before it began to decline).
- Summer session starts June 6.
- Many camps and activities will take place on campus over the summer including ND Boys State, HEART Camp, and Wildcat sports camps.

Healthcare Education, Adventures, Research, and Tours (HEART) camp is new this year to NDSCS. It is a collaborative effort between NDSCS and Sanford where students going into grades 10-12 will come to NDSCS July 10-12 to learn about allied health careers. They will stay in the residence halls and dine on campus. Campers will have the opportunity to job shadow at Sanford Health locations in Fargo.

Interim President Harvey Link gave an update:

- As enrollment is trending down across the state and nation, NDSCS' enrollment is increasing which is a testament to the work of the Administration, Faculty, and Staff at NDSCS.
- President Flanigan was in Bismarck last week attending strategic sessions with other college Presidents.
- Budget requests are due to the state by June 30. NDSCS is requesting funds for TrainND and capital improvements for building repairs and upgrades.
- The NDUS system is exploring ways to retain quality employees and looking at wage comparisons.
- The Workforce Enhancement Grant provided through the state may be brought back. NDSCS has received matching dollars for new programs over several years totaling 7M.
- Dr. Flanigan will be transitioning to the community in June with his first official day June 27.

Harvey extended his appreciation to the Board for their support of the Foundation and NDSCS. His last day will be June 26.

Joel Kaczynski made a motion to adjourn the meeting, Chris Johnson seconded the motion.

Respectfully submitted by Stephanie Curtis

Approved 8.4.2022