

NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, as a regular meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held at the President's Office of Haverty Hall, on November 4, 2021.

Members present: Josh Dozak (President), Hugh Veit (VP), Bob Gette, Linda Hopkins, Kelly Hubrig, Chris Johnson, Joel Kaczynski, Megan Kummer, Jeff Leinen, Roger Richels, Margaret Wall

Ex-officio members present: Kim Nelson, Dr. John Richman, Dr. Jane Vangsness Frisch, Michelle Nelson, Andrew Pedersen, Yoney Fobb, and Stephanie Curtis.

Absent: Chad Wehri

President Josh Dozak called the meeting to order. **Joel Kaczynski made a motion to approve the minutes from October 7, 2021. Linda Hopkins seconded the motion, motion carried.**

Andrew Pedersen made a recent site visit to the Career Innovation Center. Construction is going well, the foundation work for parts A and B are complete. The steel has arrived, walls will soon start to take shape. Andrew presented the current invoices. **Hugh Veit made a motion to pay the Comstock invoice based on EAPC's recommendation to pay them, Megan Kummer seconded the motion, motion carried. Hugh is going to review the EAPC and Border States Invoices a little further.**

Dr. Vangsness Frisch gave an update on the grant application submitted for the Career Innovation Center. The selection process has been put on hold until November 8. Additional funds may be allocated to the already 70 million in place.

An addendum to the grant application may be needed to include guidelines for a "Full-Service Community School." FSCS programs are put into place to improve the coordination and implementation of services for children in rural, high poverty areas. North Dakota will have 6 to 8 million in funding to hire two individuals per site to over-see the FSCS programming.

Dr. Richman explained that a draft investment agreement has been written. If a grant is approved, between the Foundation and Cass County Career and Technical Education Center, in the event that the CIC dissolves, the grant funding will stay with Cass County CTE.

As Dr. Richman prepares for retirement, Kim Nelson shared her views to keep the relationship regarding the Career Innovation Center and NDSCS consistent by appointing Dr. Jane Vangsness Frisch as the liaison between NDSCS, the Alumni Foundation, and the Career Innovation Center project. **Chris Johnson made a motion to appoint Dr. Jane Vangsness Frisch as liaison from the College, to the NDSCS Foundation, Hugh Veit seconded the motion, motion carried.** The discussion led to the need to update the Alumni Foundation Bylaws to reflect the current positions of who can be appointed or serve as Ex Officio Members. **Chris Johnson made a motion and recommended to the full board to amend the Bylaws to include The Vice President for Student Affairs and Strategy. Hugh Veit seconded the motion, motion carried.** This

information will be presented to the full board for a vote on November 19. Related to Article VI. Section 2. Non-voting Ex officio Members – include the Vice President for Student Affairs and Strategy.

Kelly Hubrig gave a report on the sale of the 19th Avenue Building. There has been less activity, however, the same interested party wishes to be informed of any other serious inquiries. It was discovered that some title work needs to be corrected. Kelly will follow up to ensure the changes are made. The Bank of the West mortgage on the building was paid in full last month and the remaining mortgage is now held with Bell Bank.

Roger Richels shared the investment report. The Foundation Agency balance is \$26,610,827, the Madge Vertin fund balance is \$4,229,707 for a total of \$30,840,534. The balance has increased about 7 million from last year at this time.

Kim went over the monthly expense and revenue report. Food and banquet expenses have increased due to events, revenue has also increased in that area. The receipt fee from a large donation also reflected on this report.

Yoney Fobb reported on the Annual Giving Campaign status. Sponsorships have increased by nine from last year. Annual and Club giving is on track to meet the goal of \$122,000. Donations have been steadily coming in via mail and online. A second letter will be sent in January or February if needed. The Alumni Foundation is participating in Giving Day in conjunction with Philanthropy Day on November 15. This is a 24-hour online giving campaign where funds will go towards the annual campaign. The Foundation will hold an open house on Monday, November 15, from 8-10 a.m. Yoney invited board members to stop by.

Kim shared a ND Challenge Grant update. She will present two scope approvals. One is to expand the nursing program, the other is to support the Tools for Opportunity program. Kim will present a total of \$363,000 for a \$181,500 match. The Foundation has also requested \$500,000 in matching funds from the Larson Foundation for the Tools for Opportunity program.

Chris Johnson gave a Kosel Land Lab update. The crops were harvested by 10/25/2021. The students were very involved with harvest, as was Linda Patterson. Alfalfa was planted in the lower spots in place of the sorghum. Overall, it was a very successful year. Trucking was donated by Minn-Kota and the use of machinery was donated by Titan Machinery, Chris Johnson, and Michael Radig.

Kelly Hubrig shared the progress on the Presidential search. The search committee met on October 12. A plan is being developed using information from the listening sessions and the marketing plan. The search committee will work with the search firm to bring three candidates to the State Board of Higher Education in January.

Dr. Richman gave a college update:

- Dr. Richman has testified before the House and Senate at the appropriation hearings, bringing several projects forward for funding consideration.
- Phase three of the budget realignment process continues. Dr. Lisa Karch has made several recommendations and restructuring has ensued including an external search for a new Dean of Instruction Position to be in place by Spring of 2022.
- Workforce Affairs will now report to Instructional Affairs.

- The Director of Dual Credit and Director of Learning and Information Service will report to the Vice President For Instruction.

Other Business: Kim and Yoney have been working with Athletics to bring the Catbacker/Letterwinners Club back to active status. The first meeting was held on October 28, the next meeting is scheduled for November 9.

Hugh Veit made a motion to adjourn the meeting, Joel Kaczynski seconded the motion, motion carried.

Respectfully submitted by Stephanie Curtis

Approved 12.2.2021