

## NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, as a regular meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held at the Plains Room of the Hektner Student Center, on October 5, 2023.

**Members present:** Megan Kummer (Brd President), Joel Kaczynski, Hugh Veit, Rich Slagle (Teams), Chad Wehri (Brd VP), and Josh Dozak

**Ex-officio members present:** Kim Nelson, Denise Laymon, Yoney Fobb, and Dr. Flanigan

**Members absent:** Jeff Leinen and Michelle Nelson

**Guest:** Paige Kjesbo

The meeting was called to order at 8:03 a.m. by Megan Kummer. Agenda changes made: Comstock Change Order #11 was added to the agenda. Smith and Strege and Coleman Erickson LLC Invoices were received. **Hugh Veit made a motion to accept the agenda as presented with additions, Joel Kaczynski seconded. Motion carried.**

**Hugh Veit made a motion to approve the September 7th and 11th, 2023 minutes. Josh Dozak seconded the motion, motion carried.**

Dr. Flanigan reported that enrollment is up 6.8% and Student Credit Hours have increased. Enrollment is at 3140. The Leadership team is looking at future Legislative priorities. The College is in the process of creating a long-term strategic plan. A consultant has been appointed. The first meeting is scheduled for October 18<sup>th</sup>.

Paige Kjesbo's presented the financial status of the foundation. The Agency Account balance is \$23,884,089.67. Vertin Fund: \$3,502,418.23, ST Liquidity: \$380,722.44 and NDSCS Career Workforce Academy \$37,207.03.

Kim Nelson reported that the operation income to expenses are looking good. It was noted that the Alumni Review went out in August.

Yoney Fobb presented the 2023/2024 Annual and Club Giving letters are in draft form, the sponsorship goal is finishing above the goal. There are seven new sponsors this year. The goal for Club is \$85,000 and \$23,000 for Annual giving.

Kim did present to the Challenge Grant Committee, on October 4. The next deadline is November 15<sup>th</sup> with the presentation set for December 6<sup>th</sup>. Yoney, Kim, and Denise continue to work on Challenge Grant opportunities.

Two positions have been posted for the Foundation: Assistant Director of Advancement and Alumni Relations Coordinator.

The committee went into closed session at 9:07. The public session resumed at 9:28.

**Hugh Veit made a motion to approve and submit, as drafted, a Demand Letter to the past CIC Architecture firm. Josh Dozak seconded. Motion carried.**

October 11, 2023, invitations have been sent to constituents, stakeholders, city, and county officials to a CIC informational forum. Tours will also be provided.

**A motion was made by Joel Kaczynski and seconded by Chad Wehri to approve bills and the enclosed change order. Motion passed.**

**Joel made a motion and Josh seconded to adjourn the meeting at 9:45.**

**Respectively submitted by Denise Laymon**